



# Sandwich Bay Bird Observatory Trust

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## Summer Explorers Holiday Club 2023

Thank you for booking your child on to the Summer Explorers Holiday Club 2023 at Sandwich Bay Bird Observatory.

Please make sure that your child has not been booked on to more than three sessions as the program is repeated. All sessions take place at Sandwich Bay Bird Observatory, meeting at our Field Centre at **10am and finishing at 1pm, please do not be late so we can start promptly to enjoy the full three-hour session.**

There is no charge, however donations to the Trust are greatly appreciated.

While at the Holiday Club, children will enjoy a range of activities as well as closely supervised unstructured play. Each session will have a plan, however the plans will be kept open and fluid so they can be guided by events that unfold on each day.

Examples of the types of structured activities the children will partake in:

- Animal tracking
- Crafts
- Bug hunting
- Tree/log climbing
- Outdoor games
- Scavenger hunts
- Safe tool use

An integral part of the club is that children will experience the outdoors in all weathers. Apart from high winds and thunderstorms, please assume that your child will be outdoors when they take part in the holiday club, even if it is a shortened session outside. We have our education room in the field center to use if the Great British Summer lets us down!

We believe using a small hand tool is an important for children, as it allows them to develop new, practical skills that help them to develop self-confidence. There will be the possibility that children will learn to use various tools such as vegetable peelers (for whittling) palm drills and a bow saw.

An inventory of tools will be maintained and all tools will be checked, cleaned and stored in a secure box at the end of a session to ensure they remain safe to use.

Rules are set out clearly at the beginning of each session for the children to understand and ask questions.

It is imperative at the Summer Holiday Club that children are dressed appropriately for all weathers and come prepared for unexpected weather changes.

If your child arrives without appropriate clothing, they will not be allowed to take part in the session.



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## Kit List

- Wellies or walking boots - sandals and snow boots are not suitable
- Long sleeve tops - light layers for warmth. Children need to wear long sleeves and cover their legs in the summer as this helps to prevent ticks, stings and bites
- Good quality waterproof coat and trousers – the children will be out for 3 hours. Keeping warm and dry is a way to have more fun and we can't guarantee summer sun in our area of Kent
- Sunhat and Suncream. Please ensure that suncream is applied before the session. We will provide opportunities to reapply during the session.
- A small backpack to carry a labelled drinks bottle and suncream. Children will need their hands to carry buckets, binoculars, scavenger hunt lists, bug pots and nets etc. Staff will not be able to carry the children's personal items
- **Please remember to label everything**

During the session, children will be provided with a snack, fruit and refreshments. Everyone will wash their hands before handling food and drink (using anti-bacterial wipes and gel) All food will be stored in an airtight container. Only clean equipment will be used and staff will be made aware, and have a copy of, any special dietary needs of children with food allergies and any medication will be in the Education Officer's bag.

## In case of emergency

If there is an injury to adults or children:

- All staff are trained in first aid
- The staff who are not involved in the first aid will ensure the safety of the other children in the group.
- Emergency services will be alerted if necessary
- Accident forms will be completed and you will receive a copy
- Parents/Guardians will be informed.
- **It is essential that we have up to date contact details for all parents/carers and all emergency contacts so please fill out the details below**

Finally: We hope your child enjoys their time at Sandwich Bay Bird Observatory's Summer Holiday Club and has an amazing time making memories that will last a lifetime.



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PLEASE USE CAPITALS THROUGHOUT

Child's Name:.....

Child's Date of Birth.....

Dates of Sessions Booked.....

Parent/Guardian's full name:.....

Home address:.....

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In case of an emergency please supply two contacts:

1. Name:.....

Relationship to child:.....

Mobile:.....

Home Number:.....

2. Name:.....

Relationship to child:.....

Mobile:.....

Home Number:.....

Name, address and telephone number of Doctor:

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Doctors telephone no:.....



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**Does your child have any of the following (please circle):**

Asthma or bronchitis YES NO

Sight or hearing disabilities YES NO

Heart condition YES NO

Fits, fainting or blackouts YES NO

Severe headaches YES NO

Diabetes YES NO

Allergies to any known drugs YES NO

Any other allergies, e.g. material, food YES NO

Allergies to medicine, pollen, dust YES NO

My child has never been stung by a wasp/bee YES NO

My child has been stung by a wasp/bee and made a normal recovery YES NO

My child has been stung by a wasp/bee and had an allergic reaction YES NO

Other illnesses YES NO

Any disabilities YES NO

Does your child have any special dietary requirements? YES NO

If the answer to any of the above is YES, please give details below, including details of medication or special diet:

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.....  
.....  
.....  
.....

Is your child up to date with their tetanus vaccinations? YES NO



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**Declaration:**

**I understand that my child will need to be dressed appropriately for the weather.**

**I understand that my child may, at an appropriate level, have opportunities to work with hand tools.**

**I understand that all outdoor activities contain inherent risk but that these risks are minimised by risk assessment and appropriate management.**

**As the parent/carer of the child named above, I have read, fully understood and am satisfied with the details supplied regarding Summer Explorers Holiday Club activities and agree for my child to take part in them.**

**I give permission for my child to be photographed and for the photograph(s) to be stored and used by Sandwich Bay Bird Observatory within their communication materials (including publications, interpretation, press and web) for non-commercial purposes; they will not be sold to third parties, but they may be made available to third party partnerships. YES NO**

**I know of no medical reason why my child should not participate.**

**In the event of a minor accident, I agree for first aid to be administered by a qualified First Aider, which could include the use of an antiseptic, sting or bite treatment or appropriate cream, and/or plasters.**

**All information provided is covered by the Data Protection Act 2018 and is strictly confidential.**

**I understand and agree to the above being held by Sandwich Bay Bird Observatory.**

Name of Parent/Guardian:.....

Signature:.....

Date:.....